



Lawn Replacement Rebate Program 2019 COMMERCIAL Application



Commercial Application Steps:

- ❶ Funds are limited, please contact us prior to beginning your application to verify that funds are still available.
- ❷ Read through program terms and conditions then fill-out and initial this application sheet where appropriate.
- ❸ Submit a scale drawing of your Landscape and Irrigation plan, Plant List & Area Calculations Form, Mulch Calculator, Watering Schedule and photos as needed.
- ❹ After receipt and approval of this application, you will be contacted to schedule a required pre-inspection.
**Inspector will require access to existing water meters during inspection.*

City of Spokane Account Info (Property must have a water account with the City of Spokane to qualify)

Name on Account _____ Account # _____

Account Address _____ Phone # _____

Primary Contact Info

Name _____ I am the: Owner Tenant Designer Other _____

Phone _____ Email _____

Contractor Information (All design, installation, and required maintenance shall be completed by a SpokaneScape Certified Professional. If your preferred professional is not currently SpokaneScape Certified they must apply prior to application submission)

Landscape Designer _____ Landscape Contractor _____

Landscape Maintenance Contractor _____

Application Document Check List

The following are documents that **must** be included with your application to be approved for the program. *Please initial each to indicate that you have included it with your application submission.*

- _____ I've attached a **Landscape Plan** which includes the name and location of plants.
- _____ I've attached the **Plant List and Area Calculations Form** and my project area meets the minimum requirement of 50% plant coverage. 100% of the plant material chosen is drought-tolerant or considered low-water use plants.
- _____ I've attached an **Irrigation Plan** which indicates location of the double check valve and other drip/low flow equipment.
- _____ I've attached my proposed **Watering Schedule**.
- _____ I've attached/emailed **5 photos** of the existing landscape in the proposed project area.

Signature (By signing my name below I hereby agree to all terms and conditions set forth herein.)

Applicant / Owner Signature _____ **Date** _____

By participating in the program and accepting the rebates provided, you agree to maintain the converted area as lawn free and reduce your water use. You also thereby release the City of Spokane from any and all claims and causes of action that may arise out of removal of lawn from your property and/or the purchase, installation, and/or use of water efficient devices in connection with this Lawn Replacement Program. If not maintained correctly, installation of drought tolerant plants may not result in reduced water use.

Mail or Deliver Form To:
Water Stewardship Program
808 W Spokane Falls Blvd
Spokane, WA 99201

Resources & Questions:
WaterStewardship.org
Call: (509) 625-6293
Email: hnickerson@spokanecity.org

For Office Use Only
Received Date: _____
Inspection Date: _____

Upon receipt of this application, a member of the SpokaneScape Program team will call to schedule a pre-inspection. This application will not be approved until a pre-inspection occurs.

Eligibility, Terms & Conditions

Applicant Eligibility:

1. Rebates are for City of Spokane COMMERCIAL water customers that are in good standing with the Agency.
2. Residential, governmental, stormwater swales and stormwater facilities do not qualify.
3. The property must have turf and/or outdated landscape beds with inefficient spray heads that are visible from a public street/area.
4. Rebates are offered on a first come first serve basis and are subject to available funds. Future funding will be dependent upon approval of annual budget. Please call to verify fund availability prior to starting your application.
5. The property can only receive one "SpokaneScape" Rebate.

Terms & Conditions:

1. **Qualifying Properties:** Commercial and industrial properties must have turf and/or outdated landscape beds with inefficient spray heads that are visible from a public street/area.
2. **Areas to Convert:** Do not start killing or removing lawn prior to receiving approval. Staff can verify the presence of lawn through Google Maps, the City's GIS system or an on-site visit.
3. **Incentive Amounts:** \$0.50 per square foot, Maximum Rebate: \$2,500. Must remove a minimum of 1,000 square feet.
4. **Site Description:** Applicants are required to submit a Landscape Design and Irrigation Plan of the new landscape and irrigation to be installed.
5. **Mandatory evaluation of existing water system.** New irrigation can NEVER be installed on a deduct meter- the

- deduct meter must be removed and a new irrigation meter must be installed in front of the main water meter.
6. **Mandatory Pre and Final Inspections.** Pre and final inspections are necessary to verify site descriptions submitted with the application form and to verify adequate completion of the project. Once the pre-inspection is complete and the applicant is found to be eligible, the inspector will provide an Authorization to Proceed form and the project may begin. Starting without COS approval could make the conversion ineligible for a rebate under this program.
7. **Final Inspection:** As soon as all work is complete, you must contact the Water Stewardship Program by email or phone to indicate that the work has been completed. COS will schedule your mandatory final inspection. Upon verification of program requirements, the inspector will issue a rebate approval certificate and a rebate will be issued within 4 to 6 weeks in the form of a credit on your utility bill.
8. **Site Details:** COS staff must be allowed to take photos of landscapes prior to, during, and after being renovated through this Lawn Replacement Program and to use those photos for reproduction or promotional purposes including water consumption history.
9. **Important Timelines and Deadlines:** The conversion must be complete by **November 1st** and the contact person for the project at the COS must be notified. COS will inspect completed projects for compliance.
10. **Maintenance:** Rebate project must be maintained by a SpokaneScape certified professional for a minimum of 3 years from the date of the final inspection. If the landscape is not maintained, the City of Spokane reserves the right to order repayment of rebate.

Landscaping Requirements for Converted Area:

1. **Plants:** 100% of the plant material must be drought tolerant or considered low water use plants. This can include garden beds or a combination of both. See SpokaneScape Guidebook for rebate approved plants or go to waterstewardship.org.
2. **Plant Coverage:** At completion, converted areas must contain enough plants to create at least 50% living plant cover at maturity.
3. The converted area may not include any live lawn or invasive plant species as identified by the Spokane County Noxious Weed Control Board.
4. **Efficient Irrigation Components:** All sprinkler heads in the project area must be removed, capped, or replaced with low volume irrigation (drip, micro-spray, bubblers, or low



precipitation rotating nozzles) and must be equipped with a pressure regulator, filter and emitters if applicable.

5. **Prevent Overspray:** If only part of a lawn is converted, the sprinkler system must be properly modified to provide adequate coverage to the remaining lawn without spraying the converted area. Low volume and high volume irrigation must be on separate valves.



6. **Permeable Surfaces & Treatments:** Converted areas must be permeable to air and water. Permeable surfaces can include ungrouted flagstone or pavers manufactured to be permeable. Concrete, plastic sheeting or other impermeable surfaces do not qualify for incentives under the program.

7. **Mulch:** Exposed soil shall be completely covered by a minimum 3" layer of mulch. If a weed barrier is used beneath the mulch, it must be manufactured to be permeable to air and water.

- Gravel is not permitted in the planted area. Gravel can only be used in a patio or walking area.
- Living groundcovers qualify as mulch provided the plants are installed at a density to assure 100 percent plant cover at maturity.
- Do not install artificial turf. Artificial turf is not eligible for rebate.

8. Each site will be considered on a case by case basis for approval of unique circumstances.



