



EnviroCertified

Residential Property Management

Business Info

Business Name: _____ Business Phone Number: _____
 Street Address: _____
 Zip Code: _____ City: _____ Business Website: _____

Contact Info

Name: _____ Phone Number: _____
 Email Address: _____

PPA Visit Date: _____ PPA Specialist's Name: _____

Certification Date: _____

Business has met all the requirements of the PPA visit.

Carpet Cleaning

We vacuum our carpets prior to cleaning.

We use an outside contractor to clean our carpets.

Our contract requires the contractor to filter their wastewater and dispose of solids appropriately.

Our contractor discharges wastewater to a sanitary sewer.

Our carpet cleaning is done in-house.

We screen or filter our carpet cleaning wastewater and dispose of solids appropriately.

Carpet cleaning wastewater is discharged to the sanitary sewer.

Car Washing

Tenants are encouraged to take their vehicles to a commercial car wash.

There is a grassy or graveled area, away from storm drains, provided for car washing.

Pet Waste

Our rental policy clearly states our pet waste pick-up and disposal policy.

We have pet waste stations with disposal bags and disposal sites that are readily available and well-marked.

Pool Maintenance and Other Chemicals

Spill materials and a spill plan are on site and readily accessible.

Chemicals are properly stored and labeled.

Pool draining is done in compliance with applicable, local ordinances.

Pool cleaning wastewater is discharged to the sanitary sewer.

Water Use

Dishwashing equipment and processes minimize water use.

Laundry equipment and processes minimize water use.

We adjust our sprinklers seasonally to use the least amount of water necessary.

We adjust our sprinklers such that water is kept off sidewalks, driveways, streets, and hardscapes.

Grounds Maintenance – Lawn Care/Landscaping

Fertilizers, pesticides, and herbicides are never applied immediately before or during a heavy rain.

We do not use a hose/pressure washer to wash yard waste into the street.

We have an Integrated Pest Management (IPM) plan.

General Maintenance

Waste and recycling containers are properly labeled, easily accessible, closed when not in use, and inspected regularly.

Waste and recycling containers are placed together to reduce contamination.

Water leaks are repaired immediately.

Chemicals, grease, or dangerous waste are not dumped down the drain.

We conduct routine inspections on our property - such as outdoor storage, waste containers, dumpsters, and drains - to identify and prevent possible contamination sources.

Product container lids are kept closed when not in use.

We use environmentally friendly cleaning products such as Green Seal, ECOLOGO, EPA's Safer Choice, etc.

We have replaced disposable cleaning cloths such as shop cloths or paper towels with reusable cloths.

Waste receptacles are in the bathrooms so that only toilet paper and seat covers are flushed.

Stormwater

There are no improper connections to storm drains and an "only rain down the drain" policy is followed.

Stormwater drains are clearly labeled as "no dumping".

Wash water with soap, detergent, or cleaning product doesn't go down the storm drains.

Company vehicles are washed off-site at a commercial facility.

Rakes and brooms are used instead of leaf blowers or hoses when removing dirt and debris.

Inventory Management

Shipments are inspected for leaks or damage before they are accepted.

Vendors take back damaged or unused products.

We use an inventory system to streamline product purchasing and prevent overstock.

Stock is organized by the to be used by, purchase, or expiration date.

Shelf life is considered when purchasing products.

Office supplies are reused/recycled whenever possible.

Recycled products are purchased whenever possible.

When replacing electronics, computers or furniture, eco-friendly/sustainable products are purchased such as Energy Star, EPEAT, etc.

Employee Training

All employees receive proper product storage, waste disposal, and spill cleanup training.

Employees are trained as to why wastewater is not put in the storm drain and their role in protecting the aquifer.

Manufacturer's instructions for all products are followed.

Pollution prevention handouts provided during the PPA visit are made available to employees.

Employees have been made aware of the Waste Directory and know how to access it.

Waste Reduction

Dangerous waste hauling service is scheduled to match volume and frequency needs.

Equipment is repaired, instead of replaced, when possible.

Reduction, reuse, recycling, or elimination of all wastes produced has been explored. Specific procedures have been added to improve our practices overall.

We review our disposal and recycling records monthly to monitor the amount of waste generated and evaluate progress in reducing waste, as well as to maintain SQG status.

Energy consumption is monitored to identify areas for improvement.

Motion sensors, LEDs, or natural lighting is used.

Electronic communication with employees and customers is used whenever possible. Printer settings default to double-sided printing.

A materials reuse/exchange location is available.

We communicate with our tenants about energy and water conservation, proper disposal of dangerous materials, e-waste, pet waste, wipes, pharmaceuticals, needles, and FOG (fats, oil, grease).

We refer our tenants to the Waste Directory for waste disposal and recycling information.

Community

We participate in, and/or sponsor, neighborhood clean-ups or other projects in our community to encourage environmental stewardship. Provide specific examples.

We participate in educating the industry leaders of tomorrow via internships, vocational tech, or college programs.

We research, purchase, and stay current on new technologies, products, or service innovations that reduce waste or prevent pollution.

We encourage other businesses to become EnviroCertified.

We encourage our customers to support other EnviroCertified businesses.

We support other certified businesses in our community whenever possible.

We advertise our EnviroCertified status in our customer outreach materials (website, social media, ads, newsletters, etc.).

We promote the Waste Directory to community members.

Other:

If there are other sustainability actions that you are taking that aren't included in this application, please list them below.

Visit Notes: