



EnviroCertified

Universal Business Application

Business Info

Business Name: _____ Business Phone Number: _____
 Street Address: _____
 Zip Code: _____ City: _____ Business Website: _____

Contact Info

Name: _____ Phone Number: _____
 Email Address: _____

PPA Visit Date: _____ PPA Specialist's Name: _____

Certification Date: _____

Business has met all the requirements of the PPA visit.

General Maintenance

- _____ Waste and recycling containers are properly labeled, easily accessible, closed when not in use, and inspected regularly.
- _____ Waste and recycling containers are placed together to reduce contamination.
- _____ Water leaks are repaired immediately.
- _____ Chemicals, grease, or dangerous waste are not dumped down the drain.
- _____ We conduct routine inspections on our property - such as outdoor storage, waste containers, dumpsters, and drains - to identify and prevent possible contamination sources.
- _____ Product container lids are kept closed when not in use.
- _____ We use environmentally friendly cleaning products such as Green Seal, ECOLOGO, EPA's Safer Choice, etc.
- _____ We have replaced disposable cleaning cloths such as shop cloths or paper towels with reusable cloths.
- _____ Waste receptacles are in the bathrooms so that only toilet paper and seat covers are flushed.

Stormwater

- _____ There are no improper connections to storm drains and an "only rain down the drain" policy is followed.
- _____ Stormwater drains are clearly labeled as "no dumping".
- _____ Wash water with soap, detergent, or cleaning product doesn't go down the storm drains.
- _____ Company vehicles are washed off-site at a commercial facility.
- _____ Rakes and brooms are used instead of leaf blowers or hoses when removing dirt and debris.

Inventory Management

- _____ Shipments are inspected for leaks or damage before they are accepted.
- _____ Vendors take back damaged or unused products.
- _____ We use an inventory system to streamline product purchasing and prevent overstock.
- _____ Stock is organized by the to be used by, purchase, or expiration date.
- _____ Shelf life is considered when purchasing products.
- _____ Office supplies are reused/recycled whenever possible.

Recycled products are purchased whenever possible.

When replacing electronics, computers or furniture, eco-friendly/sustainable products are purchased such as Energy Star, EPEAT, etc.

Employee Training

All employees receive proper product storage, waste disposal, and spill cleanup training.

Employees are trained as to why wastewater is not put in the storm drain and their role in protecting the aquifer.

Manufacturer's instructions for all products are followed.

Pollution prevention handouts provided during the PPA visit are made available to employees.

Employees have been made aware of the Waste Directory and know how to access it.

Waste Reduction

Dangerous waste hauling service is scheduled to match volume and frequency needs.

Equipment is repaired, instead of replaced, when possible.

Reduction, reuse, recycling, or elimination of all wastes produced has been explored. Specific procedures have been added to improve our practices overall.

We review our disposal and recycling records monthly to monitor the amount of waste generated and evaluate progress in reducing waste, as well as to maintain SQG status.

Energy consumption is monitored to identify areas for improvement.

Motion sensors, LEDs, or natural lighting is used.

Electronic communication with employees and customers is used whenever possible. Printer settings default to double-sided printing.

A materials reuse/exchange location is available.

Community

We participate in, and/or sponsor, neighborhood clean-ups or other projects in our community to encourage environmental stewardship. Provide specific examples.

We participate in educating the industry leaders of tomorrow via internships, vocational tech, or college programs.

We research, purchase and stay current on new technologies, products, or service innovations that reduce waste or prevent pollution.

We encourage other businesses to become EnviroCertified.

We encourage our customers to support other EnviroCertified businesses.

We support other certified businesses in our community whenever possible.

We advertise our EnviroCertified status in our customer outreach materials (website, social media, ads, newsletters, etc.).

We promote the Waste Directory to customers.

Other:

If there are other sustainability actions that you are taking that aren't included in this application, please list them below.

Visit Notes: